

**MINUTES OF THE REGULAR MEETING OF THE  
STATE COLLEGE BOROUGH WATER AUTHORITY  
December 20, 2018**

**CALL TO ORDER**

The meeting was called to order at 4:04 P.M., prevailing time, Thursday, December 20, 2018 with Chairman Jeffrey Kern presiding.

**PRESENT**

Board Members: Chairman Jeffrey Kern, Vice-Chair Rachel Brennan, Gary Petersen, Bernard Hoffnar; Jason Grottini, William Burgos, Solicitor, Robert Mix; Engineer, Mark Glenn; Treasurer, Dennis Hampton; State College Borough Liaison, Deborah Hoag; Patton Township Liaison, Patricia Monteith; Executive Director, Brian Heiser; Assistant Executive Director, Katie McCaulley; Director of Finance, Susan Runk.

Also, in attendance were C-Net personnel. An audience attendance list is available upon request.

**APPROVAL OF MINUTES**

It was moved by Brennan, seconded by Burgos that the minutes of the November 20, 2018 meeting be approved as presented. Motion carried unanimously.

**HEARING OF CITIZENS**

No citizens in attendance at the time for public comment.

**APPROVAL OF PAYMENTS**

It was moved by Brennan, seconded by Burgos that bill payments in the amount of \$1,291,357.57 be ratified as presented. Motion carried unanimously.

**APPROVAL OF BOARD RESERVE FUND REQUISITIONS**

It was moved by Hoffner, seconded by Brennan that the Board Reserve Fund requisitions in the amount of \$396,085.85 be approved. Motion carried unanimously.

**WATER CONNECTIONS**

Executive Director Heiser reported that there are six new water connection applications for approval this month. The applications are as follows:

The Standard at State College LLC	330 W College Avenue	Borough	6"
The Standard at State College LLC	330 W College Avenue (Fire Line)	Borough	8"
The Standard at State College LLC	330 W College Avenue (Fire Line)	Borough	8"
CMJ Real Estate	2198 High Tech Road	Benner	1"
S&A Homes	Lot 113, 2396 Sagamore Drive	Ferguson	1"
Westside Manor I LP	140 N Gill Street (Fire Line)	Borough	2"

It was moved by Burgos, seconded by Petersen that these connections be approved subject to the Authority's Rules & Regulations. Motion carried unanimously.

### **ADOPTION OF 2019 OPERATING AND BOARD RESERVE BUDGET**

The Finance Committee made the motion to adopt the 2019 Operating and Board Reserve Budgets as presented. This includes the proposed rates found on page 2A of the 2019 Budget. This will establish the per 1,000 gallon water rate at \$5.00/1,000 gallons of water; monthly water meter capacity charges 5/8" – 1" \$6.50, 1 1/2" – 2" \$11.00, 3" – 4" \$13.50 and 6" & larger \$17.00; all fire hydrants \$252.00 per hydrant per year and sprinkler services will be \$108 per inch of pipe diameter per year. These rate increases will all take effect January 1, 2019. The motion has been made and seconded out of committee.

The Board addressed questions and gained clarity on some of the new changes and charges added to the budget which differed from years past.

Motion carried unanimously.

### **ADOPTION OF 2019 BOARD MEETING CALENDAR**

Moved by Brennan, seconded by Petersen to approve the 2019 Board meeting calendar.  
Motion carried unanimously.

The dates of the meeting for the 2019 calendar year are as follows:

January 17	July 18
February 21	August 15
March 21	September 19
April 18	October 17
May 16	November 21
June 20	December 19

### **ACCEPT GD&F AMENDMENT TO NIXON/KOCHER OWNER-ENGINEER AGREEMENT**

Executive Director Heiser gave a brief overview of the Amendment to Owner-Engineer Agreement for the design of the Nixon/Kocher filter plant. The amendment covers some costs that have already occurred including additional testing costs as required to satisfy DEP and requests made by the facilities committee. The cost to complete this phase will be \$73,500 for the amendment and completion of the PennVest application. The second opinion review, and other additional costs associated with Phase I totaled \$42,317.19

It was moved by Burgos, seconded by Brennan that the Amendment to Owner-Engineer Design Agreement in the amount of \$115,817.19 be approved. Motion carried unanimously.

### **COMMITTEE REPORTS**

**Finance Committee** – No Report.

**Facilities, Operating and Planning Committee** – No Report.

**Appeals** – No Report.

**Public Relations** – No Report.

**Source Water Protection** – No Report.

**HR Evaluation Committee** – Mr. Kern reported that the committee met with Conrad Siegel in December and the committee did approve the report that was given.

**Search Committee** – No report.

## **EXECUTIVE DIRECTOR'S REPORT**

**DISTRIBUTION** –There were seven main breaks repaired since the last Board meeting. One in Boalsburg where the system lost approximately 600,000 gallons of water and another large leak in Park Forest. To date we have repaired 33 breaks, compared to 28 in 2017. Active leak detection is ongoing in two zones and fire hydrant maintenance continues.

**PRODUCTION** –DEP spent 5 days inspecting all of our facilities, an inspection report is expected in a few weeks. Well 43 motor shorted out and is being rebuilt, it was replaced about a year ago and is partially covered under warranty. The Well Field 5 SRBC permit renewal application has been submitted and all required notifications have been made to all addresses within a ½-mile radius of the well, as well as the appropriate state, county and local offices. Executive Director Heiser thanked Centre Region Planning for providing the addresses of everyone that live within the ½-mile radius of the well field.

**ADMINISTRATION/METER/BILLING** – A new Staff Financial Assistant person will be starting January 7, 2019. Employee wellness programs continue throughout the winter months. There will be 275 maintenance letters processed and sent to customers to install FlexNet devices in residences. Two weeks following, an additional 275 maintenance letters will be mailed.

**MAJOR PROJECTS** –Atherton St. water line work is complete until spring at which time they will resume the main installation and service line transfers from Hillcrest Ave to Park Ave. Well 18 pump and motor replacement project is complete and the well has been pumped to waste and is being prepared to sample and put back on line.

**OTHER BUSINESS** –The Toll Brothers monitoring well baseline results have been received and are posted on the website. For beneficial reuse sampling, the preliminary summary has been received from GD&F and is being reviewed, once it is finished being reviewed it will be made available. Executive Director Heiser recognized Mr. Grottini in being reappointed to the SCBWA board at the Borough Council meeting.

## **LIAISON'S REPORT**

**State College Borough Staff Liaison** – Ms. Hoag thanked staff for working to wrap up the joint projects and acknowledged the payment is in the packet to be paid. Ms. Hoag also reported PennDOT plans to do all of the next phase of Atherton Street in 2020, all within the Borough. Ms. Hoag would like to meet with Executive Director Heiser and team to discuss work the Borough is going to try to complete in 2019 and where there may be opportunity for collaboration on the projects.

**Benner Township Water Authority Liaison** – Not present.

**Centre Regional Planning Commission** – Mr. May reported Halfmoon Township requested the CRPC file a development of regional impact for potential expansion of the growth boundary into Halfmoon Township. Mr. May reported the development is over 900 acres on the eastern end of the township. He projects it will go to general forum in May or June.

**College Township Water Authority** – Mr. Harris reported College Township passed their budget with a \$0.05 per 1,000 gallon increase. Mr. Harris reported there was a leak at the mall, but by good design the loop remained intact and they were able to isolate it. Columbia Gas will be extending the gas transmission main into town and it will be next to a well. It was reported they went through some water quality tests on the main production well and the preliminary results look good.

**Ferguson Township Liaison Authority Liaison**– Not present

**Harris Township Liaison** – Mr. Aron stated he is glad to see that with us raising rates we are replacing old pipe in the ground. Mr. Aron asked if the beneficial reuse project is finished and operating. Executive Director

Heiser explained where the line ends and where they plan to expand it to. It was also stated that Mr. Aron is resigning as the liaison and this is his last meeting. Mr. Hoffnar moved that Mr. Aron be recognized for his time of service, seconded by Brennan. Motion carried unanimously.

**Patton Township Liaison** – Ms. Monteith spoke of her appreciation to The Authority and the Board for the stewardship and efforts made to the community.

**University Area Joint Authority Liaison** – Not present.

## **CONSULTANTS REPORT**

**Solicitor** – No report.

**Engineer** – Mr. Glenn reported that we received the construction permit from DEP for the Nixon/Kocher plant which gives the official approval to proceed with construction but still awaiting Township approval.

**Treasurer** – No report.

## **EXECUTIVE SESSION**

At 5:08 P.M. Chairman Kern called for the suspension of the regular Authority meeting to go into Executive Session.

At 5:46 P.M., the Board returned to its regular meeting.

## **ADJOURNMENT**

At 5:47 P.M., it was moved by Brennan, seconded by Grottini that the meeting be adjourned. Motion carried unanimously.