

**MINUTES OF THE REGULAR MEETING OF THE
STATE COLLEGE BOROUGH WATER AUTHORITY
December 16, 2021**

CALL TO ORDER

The meeting was called to order at 4:01 P.M., prevailing time, Thursday December 16, 2021 with Chairperson Jeffrey Kern presiding.

Special note: Due to the COVID-19 pandemic this meeting was conducted via Zoom and met all open meeting requirements.

PRESENT

Board Members: Chairperson Jeffrey Kern, Emory Enscoe, Gary Petersen, Bernard Hoffnar, Nathaniel Warner, Jason Grottini; Engineer, Mark Glenn; Treasurer, Dennis Hampton; State College Borough Liaison, Brian Robbins; Centre Regional Planning Commission, Corey Rilk; Ferguson Township Liaison, Ford Stryker; Harris Township Liaison, Mike Smith; Executive Director, Brian Heiser; Assistant Executive Director, Katie McCaulley; Director of Finance, Denise Smith; Financial Administrative Assistant, Stacey Smith.

APPROVAL OF MINUTES

It was moved by Enscoe, seconded by Petersen that the minutes of the November 18, 2021 meeting be approved. Motion carried unanimously.

HEARING OF CITIZENS

No comments were presented.

Special note: a link was available on the Authority website and a designated area provided for public access for public comment and to listen to the proceedings of the meeting.

RATIFICATION OF PAYMENTS

It was moved by Grottini, seconded by Hoffnar that bill payments in the amount of \$1,654,396.23 be ratified as presented. Motion carried unanimously.

APPROVAL OF BOARD FUND REQUISITIONS

It was moved by Petersen, seconded by Enscoe that the Board Reserve Fund requisitions in the amount of \$364,673.59 be approved as presented. Motion carried unanimously.

APPROVAL OF PENNVEST LOAN FUND DISTRIBUTION

Mr. Glenn stated the photos provided represent the activity that is taking place at the site and inside the building. The site work is pretty well completed for the year and hoping to be completed next spring when the asphalt plants reopen. Executive Director Heiser stated with respect to the schedule, there are still material delivery delays. As a result, the contractor made a formal request for a contract extension which will move substantial completion to September 19, 2022 and final completion to December 15, 2022. This puts the project approximately ten months behind schedule, however the Authority and GD&F believe it is beyond the control of the contractors. The contractors have been proactive ordering materials and where possible worked to find acceptable substitutes.

It was moved by Grottini, seconded by Hoffnar that the PennVest Loan Fund distribution in the amount of \$375,000.51 be approved as presented. Motion carried unanimously.

Hoffnar stated he is very thankful for the Authority staff and the Authority members who are producing high quality water at a reasonable price and protecting the watershed from pollution. Hoffnar is really impressed with what is being done. Chairman Kern also stated thank you from the rest of the Board members.

WATER CONNECTION APPLICATIONS

Chairman Kern reported that there are twenty seven new water connection applications for approval this month. The applications are as follows:

S&A Homes	Bldg 1 Unit1, 510 Brandywine Drive	College	1"
S&A Homes	Bldg 1 Unit 2, 508 Brandywine Drive	College	1"
S&A Homes	Bldg 1 Unit 3, 506 Brandywine Drive	College	1"
S&A Homes	Bldg 1 Unit 4, 504 Brandywine Drive	College	1"
S&A Homes	Bldg 1 Unit 5, 502 Brandywine Drive	College	1"
S&A Homes	Bldg 1 Unit 6, 500 Brandywine Drive	College	1"
Core State College Hetzel LLC	110 Hetzel Street	Borough	6"
Core State College Hetzel LLC	110 Hetzel Street (Fire Line)	Borough	8"
Vista Woods Limited Partnership	Lot 10, 1165 Ghaner Road	Patton	1"
S&A Homes	Bldg 2 Unit 1, 524 Brandywine Drive	College	1"
S&A Homes	Bldg 2 Unit 2, 522 Brandywine Drive	College	1"
S&A Homes	Bldg 2 Unit 3, 520 Brandywine Drive	College	1"
S&A Homes	Bldg 2 Unit 4, 518 Brandywine Drive	College	1"
S&A Homes	Bldg 2 Unit 5, 516 Brandywine Drive	College	1"
S&A Homes	Bldg 2 Unit 6, 514 Brandywine Drive	College	1"
Long Ridge Construction	Lot 13, 154 Apple View Drive	Ferguson	1"
Ryan Russell	Lot 36, 221 Treetops Drive	Ferguson	1"
S&A Homes	Lot 221, 538 Brandywine Drive	College	1"
S&A Homes	Lot 222, 536 Brandywine Drive	College	1"
S&A Homes	Lot 223, 534 Brandywine Drive	College	1"
S&A Homes	Lot 224, 532 Brandywine Drive	College	1"
S&A Homes	Lot 225, 530 Brandywine Drive	College	1"
S&A Homes	Lot 226, 528 Brandywine Drive	College	1"
S&A Homes	Lot 110, 120 Veery Way	Patton	1"
S&A Homes	Lot 111, 122 Veery Way	Patton	1"
S&A Homes	Lot 112, 124 Veery Way	Patton	1"

S&A Homes	Lot 113, 126 Veery Way	Patton	1"
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It was moved by Hoffnar, seconded by Petersen that these connections be approved subject to the Authority’s Rules & Regulations. Motion carried unanimously.

ADOPTION OF 2022 BOARD MEETING CALENDAR

Hoffnar stated he would like to continue the Board meetings virtually next year.

It was moved by Enscoe, seconded by Grottini that the 2022 Board meeting calendar be adopted. Motion carried unanimously.

The dates of the meeting for the 2022 calendar year are as follows:

January 20	April 21	July 21	October 20
February 17	May 19	August 18	November 17
March 17	June 16	September 15	December 15

ADOPTION OF 2022 OPERATING AND BOARD RESERVE BUDGET

It was moved by Hoffnar, seconded by Enscoe that the 2022 Operating and Board Reserve Budget be adopted. Motion carried unanimously.

COMMITTEE REPORTS

Finance Committee- No report.

Facilities, Operations and Planning Committee- No report.

Appeals- No report.

Public Relations- No report. Mr. Kern noted that he used the search bar on the Authority website to search for the 2022 budget. The search produced an article about the 2018 budget. Mr. Grottini stated the search function searches news article posted on the site. Mr. Kern asked if that could be fixed.

Source Water Protection- Mr. Petersen reported there is a lot of discussion going on about the Whitehall Park, the options they are discussing are dependent on the funding they have in place.

HR Evaluation- No report.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Heiser thanked Hoffnar for his comments about the staff and will make sure it is passed along to all of the employees.

DISTRIBUTION- Crews have repaired 19 leaks year to date as compared to 21 the previous year. Compared to several years ago, the number of leaks is way down which can be contributed to the additional maintenance work and additional waterline replacement jobs. Lead and copper service line inspections and fire hydrant maintenance work has resumed.

PRODUCTION- The department is making preparations for a planned power outage next week in the Pine Grove Mills area. As of today, the revised EPA Lead and Copper rule went into effect yesterday. The Authority will have until October 2024 to comply with the changes. There was a failure at well 57 that will require the pump and motor to be pulled.

METER SHOP- Meter replacement continues, it has slowed due to material delivery delays.

ADMINISTRATIVE- Training for the new inventory system has started and going well. Defensive driving and annual substance abuse recognition training, will take place early next year. We had another successful year of Toys for Tots wrapped up last week. Staff is reviewing a subdivision plan in Ferguson Township and one in Halfmoon Township. One of the major projects that was approved and listed in the 2022 project was a waterline replacement in Calder Alley, this is now going to be delayed until 2023. The driving reason for the delay is the Borough feels it is best to wait until 2023 for the joint project and

their budget is still awaiting approval. Authority staff does not feel it is in the best interest of the Water Authority to wait until 2023. However, collaborations between the Borough and the Authority have worked well in the past and established a good relationship. To respect that and wishes of the Downtown Improvement District representatives it will be delayed. Additional maintenance or waterline replacement work may be done in place of it. The Borough will be voting on December 20th to reappoint two Authority Board seats that expire this year. Board members will be notified with the result. All waterline projects are completed for the year, currently looking at the budgets, but the preliminary review is the projects finished at or below budget. Nixon Plant- The solar panels have been delivered. In addition to the contractor making the request to extend the substantial and final completion dates, GD&F has already notified DEP of the need to extend the construction permit. The DEP has responded with the extension being granted through December 31, 2022.

LIASON'S REPORT

State College Borough Staff Liaison – No report.

Benner Township Water Authority Liaison– Not present.

Centre Regional Planning Commission- Mr. Rilk reported they are in the process of reviewing two Act 537 plan amendments. The Borough's Act 537 has moved forward to general forum and is expected to go out to the municipalities in February for resolution. The second is for a Meeks Lane pump station from UAJA. It was sent back to UAJA for revisions and is expected to be reviewed again in January or February. The Source Water Project Management Team which is made up of UAJA, SCBWA, COG and PSU is in the process of conducting a risk assessment. The group is looking to terminate the consultant and move forward in another way.

College Township Water Authority Liaison – Not present

Ferguson Township Liaison – No report.

Halfmoon Township – Not present.

Harris Township Liaison – No report.

Patton Township Water Authority Liaison – Not present.

University Area Joint Authority Liaison – Not present.

CONSULTANTS REPORT

Solicitor – Not present.

Engineer – No report.

Treasurer – No report.

Assistant Executive Director McCaulley reported the Authority will resume the Christmas luncheon this year on December 23rd at the Mountain View Country Club.

ADJOURNMENT

At 4:28 P.M., it was moved by Ensore, seconded by Grottini that the meeting be adjourned. Motion carried.