

**MINUTES OF THE REGULAR MEETING OF THE  
STATE COLLEGE BOROUGH WATER AUTHORITY  
April 21, 2022**

**CALL TO ORDER**

The meeting was called to order at 4:00 P.M., prevailing time, Thursday, April 21, 2022 with Chair Person Jeffrey Kern presiding.

Special note: Due to the CoVID-19 pandemic this meeting was conducted via Zoom and met all open meeting requirements.

**PRESENT**

Board Members: Chair Person Jeffrey Kern, Rachel Brennan, Jason Grottini, Emory Ensore, Bernard Hoffnar, Nathaniel Warner, Gary Petersen; Solicitor, Robert Mix; Engineer, Mark Glenn; Treasurer, Dennis Hampton; State College Borough Liaison, Brian Robbins; CRPC, Corey Rilk; College Township Water Authority, Richard Harris; Ferguson Township Liaison, Ford Stryker; Harris Township Liaison, Mike Smith Patton Township Liaison, Patricia Monteith; Executive Director, Brian Heiser; Assistant Executive Director, Katie McCaulley; Director of Finance, Denise Smith; Communications and Projects Coordinator, Julia Shaffer.

**APPROVAL OF MINUTES**

It was moved by Ensore, seconded by Petersen that the minutes of the March 17, 2022 meeting be approved. Motion carried unanimously.

**HEARING OF CITIZENS**

No comments were presented.

Special note: There was a designated area provided for public access to provide public comment and listen to the proceedings of the meeting.

**RATIFICATION OF PAYMENTS**

It was moved by Hoffnar, seconded by Ensore that bill payments in the amount of \$1,596,332.79 be ratified as presented. Motion carried unanimously.

**APPROVAL OF BOARD FUND REQUISITIONS**

It was moved by Grottini, seconded by Petersen that the Board Reserve Fund requisitions in the amount of \$184,884.75 be approved as presented. Motion carried unanimously.

**APPROVAL OF PENNVEST LOAN FUND DISTRIBUTION**

Mr. Glenn provided comment on material delivery status and installation of permanent power.

It was moved by Hoffnar, seconded by Grottini that the PennVest Loan Fund distributions in the amount of \$178,599.59 be approved as presented. Motion carried unanimously.

**WATER CONNECTION APPLICATIONS**

Mr. Kern reported that there are eleven new water connection applications for approval this month. The applications are as follows:

Aspen Whitehall Partners LLC & Apsen Rt 26 Partners LLC	Lot 2, 3283 West College Ave	Ferguson	2"
Long Ridge Construction	Lot 1, 106 Apple View Dr	Ferguson	1"
Rockey Ridge Partnership	Lot 417, 298 Derek Dr	Harris	1"
Long Ridge Construction	Lot 16, 166 Apple View Dr	Ferguson	1"

S & A Homes	Lot 216, 241 Beaumanor Rd	Patton	1"
S & A Homes	Lot 213, 229 Beaumnaor Rd	Patton	1"
Rockey Ridge Partnership	Lot 413, 324 Derek Dr	Harris	1"
Jeff Billig	Lot 21B, 453 Homestead Ln	Harris	1"
Key Lab Holdings LLC	1220 Ghaner Rd	Patton	1"
Mike Crouse	1221 Ghaner Rd	Patton	1"
Long Ridge Construction	Lot 11, 146 Apple View Dr	Ferguson	1"
S&A Homes	Lot 204, 193 Beaumanor Road	Patton	1"
Long Ridge Construction	Lot 12, 150 Apple View Drive	Ferguson	1"
Christopher & Jennifer Rogan	Lot 1R, 264 Sycamore Drive	Ferguson	1"

It was moved by Hoffnar, seconded by Enscoe that these connections be approved subject to the Authority's Rules & Regulations. Motion carried unanimously.

**APPROVAL OF THE AIRPORT PARK STATE COLLEGE, LLC EASEMENT AGREEMENT**

Executive Director Heiser stated the easement presented is intended to replace an existing easement as part of the land swap agreement for the land around the Alexander well field. Berks Homes is going to provide a fifty foot wide easement to replace the twenty foot wide easement. The easement agreement has been reviewed by the solicitor and recommending that the Board approves the easement.

It was moved by Enscoe, seconded by Petersen that the Airport Park State College, LLC easement agreement be approved. Motion carried unanimously.

Rachel Brennan joined the meeting at 4:09 P.M.

**APPROVAL OF THE N ATHERTON SECTION 153 UTILITY RELOCATION REIMBURSEMENT AGREEMENT**

Executive Director Heiser stated the reimbursement agreement is a standard PennDOT Agreement and is for the current section of Atherton Street that is to be updated. Entering into the agreement with PennDOT will give the Authority the ability to be reimbursed by PennDOT for the portions of the project that are eligible for reimbursement. This has been reviewed by the solicitor and recommending that the Board approves the reimbursement agreement.

It was moved by Grottini, seconded by Warner that the N Atherton Section 153 Utility Relocation Reimbursement agreement be approved. Motion carried unanimously.

**COMMITTEE REPORTS**

**Finance Committee** – No report.

**Facilities, Operations and Planning Committee** – Mr. Grottini reported the project management subset of the Solar Power Purchasing working group continues to meet on a weekly basis. Two dates to be aware of, Monday April 25<sup>th</sup> when members of the project management group are going to present at COG general forum to provide update of where the project is currently and some of the immediate next steps, driving to release the formal RFP for the power purchase agreement by June 24<sup>th</sup>. The other key date is May 25<sup>th</sup>, looking to provide data on the annual energy usage and how much of that the Authority is looking to offset.

**Appeals** – No report.

**Public Relations** – No report.

**Source Water Protection** – No report.

**HR Evaluation** – No report.

**Fluoride (AD HOC)** - Ms. Brennan reported the committee met on April 11<sup>th</sup> and are currently assembling materials to share with the Board at the next meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

**DISTRIBUTION**- Crews repaired a fire hydrant on Main Street in Boalsburg that broke the Saturday of Easter Weekend. The broken valve caused a considerable amount of damage to the street. The valve was fixed temporarily with permanent repairs occurring Monday and Tuesday of this week. The permanent repairs included replacement of a hydrant, valve replacement and a rebuild of a valve that was exposed during the excavation. Flushing and hydrant maintenance continues. Lead and copper service line inspections continue.

**PRODUCTION**- The motor and pump at well 57 has been reinstalled and operational. The fluoride that was ordered through the bid has been delivered in full. All of the operators have successfully completed their annual proficiency testing for bacteria analysis.

**METER SHOP**- Private fire hydrant flushing has started. A contractor that installed the fire hydrant at the new Harris Township maintenance building has corrected the mistake from the original installation, the hydrant is now in service. Water service at the former Days Inn on Pugh Street has been terminated for demolition of the building.

**BILLING AND CUSTOMER SERVICE**- A new form for setting up autopay went live on the website this week. Up to 1,650 customers are using the e-billing option.

**ADMINISTRATIVE TEAM**- Assistant Executive Director McCaulley and Executive Director Heiser attended the Harris Township Supervisors meeting on April 11<sup>th</sup> to answer questions regarding the fire hydrant rate. The inventory system that was purchased in late 2021 is now live. The annual water quality report is on the website as well as a direct link for the report has been included in the April bills and will continue for the next six months. Staff is reviewing a draft of the annual audit. Planning for next year's Kennard Road project continues, the surveying and service line inspections have been completed, moving into the design phase.

**MAJOR PROJECTS**- The final phase of Boalsburg Pike project has started, the section from Lee Avenue to Memorial Drive should be completed by Memorial Day. The final section from Boal Avenue to the bridge will begin after Memorial Day. The Kemmerer Road project, located in the Borough should start sometime in the next two weeks. Calder Way planning continues. Crews have completed the exterior portion of the service line verification; the interior portion of the service line verifications will begin soon. Penn Terra Engineering is preparing to submit variance requests for the land development plan for the main office expansion to Harris Township. Nixon Kocher plant- the electric panel that was scheduled for delivery in March was pushed back to April and has since been pushed back to May. Currently both electrical panels are to be delivered in May. Work does continue with pipe installation, painting and electrical work. Questions presented were addressed.

### **LIASON'S REPORT**

**State College Borough Staff Liaison** – No report.

**Benner Township Water Authority Liaison**– Not present.

**Centre Regional Planning Commission**- Mr. Rilk reported they received a new Act 537 plan amendment for a larger pump station in Patton Township. It will be presented to the LUCI committee and CRPC at the end of May.

**College Township Water Authority Liaison** – No report.

**Ferguson Township Liaison** – No report.

**Halfmoon Township** – Not present.

**Harris Township Liaison** – Mr. Smith thanked Executive Director Heiser and Assistant Executive Director McCaulley for attending the Harris Township Supervisors meeting on April 11<sup>th</sup>. Mr. Smith explained the Township requested them to attend the meeting to answer any questions they had in regards to fire hydrant rates and the communication that was intended. Executive Director Heiser stated a written response would be sent to Harris Township in regards to the fire hydrant rates.

**Patton Township Water Authority Liaison** – No report.

**University Area Joint Authority Liaison** – Not present.

**CONSULTANTS REPORT**

**Solicitor** – No report.

**Engineer** – Nothing further than the written report. Questions presented were addressed.

**Treasurer** –Mr. Hampton stated he reviewed the first quarter finances and they are in order.

Chairman Kern asked Board members to think about having in person Board meetings in the next few months.

**ADJOURNMENT**

At 4:33 P.M., it was moved by Hoffnar, that the meeting be adjourned. Motion carried.