

**MINUTES OF THE REGULAR MEETING OF THE  
STATE COLLEGE BOROUGH WATER AUTHORITY  
July 18, 2018**

**CALL TO ORDER**

The meeting was called to order at 4:02 P.M., prevailing time, Thursday, July 18, 2019 with Chairman Jeff Kern presiding.

**PRESENT**

Board Members: Chairman Jeff Kern, Vice-Chair Rachel Brennan, Gary Petersen, Bernard Hoffnar; Jason Grottini, William Burgos, Solicitor, Robert Mix; Engineer, Jim Balliet; Treasurer, Dennis Hampton; State College Borough Liaison, Deborah Hoag; Benner Township Liaison, Steve Lanich; Centre Region Planning Commission, Jim May; College Township Liaison, Richard Harris; Ferguson Township Liaison, Wes Glebe; Patton Township Liaison, Patricia Monteith; UAJA Liaison, Brian Dempsey; Executive Director, Brian Heiser; Assistant Executive Director, Katie McCaulley; Director of Finance, Susan Runk; Communications and Projects Coordinator, Julia Shaffer.

Also, in attendance were C-Net personnel. An audience attendance list is available upon request.

**APPROVAL OF MINUTES**

It was moved by Grottini, seconded by Hoffnar that the minutes of the June 20, 2019 meeting be approved as presented. Mr. Burgos made clarification of his statement in regards to having records pulled from when the decision was made to add fluoride. He meant for the records to be retrieved and reviewed. Motion carried unanimously.

**HEARING OF CITIZENS**

Kevin Mullen stated he came for clarification on what the Authority has to do with unpaid sewer bills for UAJA.

**APPROVAL OF PAYMENTS**

It was moved by Brennan, seconded by Petersen that bill payments in the amount of \$1,351,840.23 be ratified as presented. Motion carried unanimously.

**APPROVAL OF BOARD RESERVE FUND REQUISITIONS**

It was moved by Hoffnar, seconded by Burgos that the Board Reserve Fund requisitions in the amount of \$203,536.41 be approved. Motion carried unanimously.

**UNFINISHED BUSINESS**

Executive Director Heiser requested that the Authority accept the loan offer presented by PennVest in the amount of \$24,950,000.

It was moved by Grottini, seconded by Brennan that the PennVest loan offer in the amount of \$24,950,000 be accepted. Motion carried unanimously.

**WATER CONNECTIONS**

Executive Director Heiser reported that there are five new water connection applications for approval this month. The applications are as follows:

Kaywood North LP	Lot 40, 1025 Andrea Way	Harris	1”
Kaywood North LP	Lot 25, 1010 Andrea Way	Harris	1”
Kaywood North LP	Lot 31, 1034 Andrea Way	Harris	1”
Kaywood North LP	Lot 29, 1026 Andrea Way	Harris	1”
Rockey Ridge Partnership	Lot 317, 222 Derek Drive	Harris	1”

It was moved by Burgos, seconded by Petersen that these connections be approved subject to the Authority’s Rules & Regulations. Motion carried unanimously.

**COMMITTEE REPORTS**

**Finance Committee** – No Report.

**Facilities, Operating and Planning Committee** – No Report.

**Appeals** – No Report.

**Public Relations** – No Report.

**Source Water Protection** – Mr. Petersen reported that the committee had a meeting with Clearwater Conservancy Director Deb Nardone and Charima Young from Penn State on the Musser Gap land and the different possibilities for that land use. Mr. Petersen requested a special public meeting be organized in August or September at the Authority so all Board members could be present for a presentation from Clearwater Conservancy and Penn State. Once a meeting date has been scheduled it will be advertised.

**HR Evaluation Committee** – No Report.

**EXECUTIVE DIRECTOR’S REPORT**

**DISTRIBUTION** – Annual flushing continues and private fire hydrant flushing is completed for this year. An additional crew has been added for flushing. A crew is pressure washing the main office complex. The contractor for The Standard high-rise being constructed at the corner of Atherton Street and College Avenue is relocating a portion of the water main line in Calder Way. The work is to start next week.

**WATER PRODUCTION** – The three year lead and copper samples were collected this week and we anticipate results in the next 4 to 6 weeks. At the Woodside Drive high service pump station, one of the variable frequency drive (VFD)’s failed that operates the high service pump. It will be replaced. The VFD was approximately 14 years old. Annual generator service work has been completed. This coming week the production department will be conducting the last filter evaluation for the year.

**METER SHOP/BILLING/ ADMINISTRATION** – The meter shop is preparing to send out approximately 600 more meter maintenance letters. The next display table at the State College Spikes providing water conservation information to the public is July 26<sup>th</sup>. A site risk assessment was recently done for security at the main building location. It was an update from our 2014 site risk assessment and we will continue to make some security changes based on the recent assessment. A digital form has been added to the Authority’s website for realtors to request final readings.

**MAJOR PROJECTS** – Cricklewood Drive work has begun. This is the third phase of this main replacement project. The tap was made and pipe installation has started. About 1,600 feet of 12” main total has been replaced from Toftrees Ave to Fox Hollow Road. The Reservoir project is completed and it is now filled and available for service. Nixon Kocher plant building plans have been submitted as well as the land development plan applications. Executive Director Heiser attended the first planning commission meeting for the land development plan. The Ferguson Township Board of Supervisors at their meeting last Monday approved the land development plan to move to the next step which will occur Monday evening.

**OTHER-** At the Cottages State College, the south phase of the private water line is completed. The west phase of the private water line is approximately 80% completed. Storm water basin construction has been started. The Bristol Avenue water line relocation planning continues with no anticipated start date.

## **LIAISON'S REPORT**

**State College Borough Staff Liaison** – Ms. Hoag thanked the Authority for having the work on Pugh Street completed before Arts Festival. Ms. Hoag stated HRI has been awarded there second resurfacing contract.

**Benner Township Water Authority Liaison** – No report.

**Centre Regional Planning Commission** – Mr. May reported that at the July 11<sup>th</sup> CRPC meeting they received a presentation from Mr. Heiser on the history of the water authority and the different projects the Authority is currently working to continue providing quality service for our customers. CRPC also received a report on Sustainability of the Agricultural Industry in the Centre Region. The staff is working with municipalities looking at their agricultural districts and whether they want them to remain zoned as agricultural. CRPC received a risk assessment on transportation funding in Pennsylvania and established a process to review task activities reports for doing Act 537 special studies. Mr. May introduced the new Senior Planner, Corey Rilk who will be the new liaison attending water authority meetings.

**College Township Water Authority** – Mr. Harris reported they have started to flush their mains and they will be doing their lead and copper samples soon.

**Ferguson Township Liaison Authority Liaison**– Mr. Glebe reported that on July 22, 2019 Ferguson Township Planning Commission will be reviewing the Nixon/Kocher project.

**Harris Township Liaison** – Not present

**Patton Township Liaison** – Ms. Monteith thanked the Authority for the work that is being done and advised that the workers to be safe during the heat wave.

**University Area Joint Authority Liaison** – Mr. Dempsey reported UAJA NPDES permit for discharge at Kissinger meadows which has been active since June 1<sup>st</sup>. The board approved phase II of the solar project. Mr. Dempsey reported the new denitrification filter process is working well and meeting Chesapeake Bay requirements.

## **CONSULTANTS REPORT**

**Solicitor** – No report.

**Engineer** – Mr. Balliet reported the Boalsburg Pike Spring Creek contract crossing has been issued.

**Treasurer** – No report.

## **EXECUTIVE SESSION**

At 4:40 P.M. Chairman Kern called for the suspension of the regular Authority meeting to go to Executive Session.

At 4:46 P.M., the Board returned to its regular meeting.

## **APPROVAL OF AMMENDMENT FOR KEIFER DECLARATION OF TAKING**

Mr. Mix explained the condemnation document needs amended to include all potential parcels for the property located along the road to get to the site of the proposed Nixon-Kocher filter plant.

Upon recommendation by staff, it was moved by Grottini, seconded by Petersen that the Authority approve the Keifer condemnation as amended. Motion carried unanimously.

## **ADJOURNMENT**

At 4:52 P.M., it was moved by Hoffnar, seconded by Burgos that the meeting be adjourned. Motion carried unanimously.